

**KANE COUNTY HUMAN RESOURCES SPECIAL SERVICE DISTRICT**  
**dba**  
**KANE COUNTY HOSPITAL**  
**REGULAR BOARD MEETING**

**Date:** June 14, 2016

**Place:** KANE COUNTY HOSPITAL BOARD CONFERENCE ROOM  
355 NORTH MAIN STREET  
KANAB, UTAH 84741

**TIME:** 7:00 p.m.

**Members present**

Chad Szymanski, Chairperson; Ben Beckstead, Vice-Chairperson; Karen Alvey, Secretary; Carol Sullivan, Ed Browning, Jeff Mosdell, and Derrill Adair

**Ex-Officio Member**

Administrator Sherrie Pandya

**Staff Present**

Stephen Howells, CFO; Charlene Kelly, Nursing Department; Laurali Noteman, Human Resources; Jim Matson, County Commissioner; D'Asia Hardy, H.I.M Clerk

**Guest Present**

Ms. Ramsay, Ms. Johnson, and Ms. Petullo

**Meeting called to order by Chairperson Chad Szymanski at 7:00 p.m. at Kane County Hospital Conference Room 355 North Main Kanab, Utah 84741**

**Mr. Szymanski welcomed everyone.**

**Mr. Browning moved to approve the minutes for the regular board meeting on May 3, 2016 with a second by Mr. Mosdell. All in favor-motion carried.**

**County Commission Business**

Mr. Matson asked Ms. Pandya if she will be at the meeting with the sheriff's office regarding dispatch. Ms. Pandya stated that she would be there.

**Auxiliary Business**

Ms. Noteman reported that the Auxiliary made \$17,983.44 in the month of May. She also reported that the Auxiliary parking lot is completed.

**Foundation Business**

Ms. Pandya reported that the Foundation has been dissolved. The board discussed how they will get the money that is left from the Foundation transferred to the Hospital.

### **Medical Staff Report**

Ms. Pandya stated that the doctors would like to get privileges for Shane Harrison, CRNA so he can help when John Rhinehart is out of town without filling out all the locum paper work.

**Ms. Alvey moved to approve privileges for Shane Harrison, CRNA with a second by Mr. Browning. All in favor-motion carried.**

### **Nursing Department Report**

Ms. Kelly reported that the nursing department has been very busy. Ms. Kelly also reported that she is short staffed and has had to adjust the hours that nurses are working in the long term care unit to get enough coverage. She reported that until she gets more nurses the current nurses will be getting a lot of over time.

### **Human Resources and Public Relations Report**

Ms. Noteman announced that the long term care unit celebrated Cliff Swapp's 100<sup>th</sup> birthday. She also reported that she is hoping to be done with the website soon. Ms. Noteman announced that the Healing Arts display will be held on July 9<sup>th</sup> at 5:30 pm.

### **Finance Report**

Mr. Howells stated that the April revenue was down, but the operating loss is not as bad as anticipated.

### **Committee Reports**

**IHC Committees:** Mr. Mosdell stated that it was discussed in one of the committees that because Kane County Hospital is a rural hospital, and has significantly less staff then other hospitals it is a lot harder for us to keep up on policy and procedure regulations. He said that he would like the board to look into agency's that could help the hospital stay in compliance with all the rules and regulations. Discussion followed regarding different options and how the board would like to proceed with the information found through the committees.

### **Administration Recommendations and Report**

#### **Action Items**

Ms. Pandya asked the board members to table the drug testing policy until next month. She stated that they are still working on putting the policy together in a way that will best fit the hospital's needs.

The board asked that Ms. Pandya figure out an estimate of how much it would cost to increase the 457B contribution from 4% to 5%. Ms. Pandya presented the numbers to the board.

**Ms. Sullivan moved to approve increasing the 457B contribution from a 4% contribution to a 5% contribution, with a second by Mr. Beckstead. All in favor-motion carried.**

### **Discussion Items**

Mr. Johnson with Wipfli came and presented what they found during the hospitals 2015 audit and went over the things that the hospital could improve on.

Ms. Pandya reported that the contract between Revere Health and Kane County Hospital is ready to sign. She reported that the board just needs to decide on the dollar amount of support that Kane County Hospital is willing to offer.

Ms. Pandya stated that Alberto Vasquez mentioned that Garfield Memorial was thinking about opening a clinic in Duck Creek Village and asked how Kane County Hospital would feel about that. Discussion followed regarding whether it would be a good idea for Kane County Hospital to open a clinic there. The board also discussed the possibility of opening a clinic in Colorado City. The board wanted to look further into the options and discuss the numbers.

The board opened the floor to Ms. Petullo. Ms. Petullo stated that she thinks having a clinic in Duck Creek would be a great idea and asked the board members to try to open one there if possible.

Ms. Pandya reported that when talking to nurses that are interviewing for a job at Kane County Hospital it seems that housing is one of the major concerns for employees looking to relocate here. Ms. Pandya stated that when looking at wages Kane County Hospital's salaries seem to be in the normal range. Ms. Pandya told the board that she would like to talk to the current nurses before deciding to offer bonuses as she does not want the nurses that have been working at the hospital to think that they aren't valued as much as a new hire. Discussion followed regarding different options.

The board opened the floor to Ms. Petullo who had some suggestions regarding hiring nursing staff.

#### **For Your Information**

Ms. Pandya reported that they held the first Community Health Needs Assessment on June 2<sup>nd</sup>. The Community Health Needs Assessment process and the economic impact of the hospital were discussed at that meeting. The next meeting will be held on July 7<sup>th</sup> at 12:00 in the library.

**Ms. Sullivan moved to go into a closed meeting for personnel at 8:45 p.m. at Kane County Hospital Conference Room 355 North Main Street Kanab, Utah 84741 with a second by Ms. Alvey.**

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Mr. Chad Szymanski, Chairperson